



## Monroe County School District Moderate Level of Exposure What Parents Need to Know About Re-Opening “Building Our Learning Together”

During this global pandemic Monroe County School District’s number one priority is the safety of our students and staff. In order to ensure this, we will remain transparent with you regarding all of our COVID-19 safety policies and procedures. As we begin the transition back to face-to-face instruction we want to share with you our Top 10 “Must Knows.” We also want you to be aware of the safety procedures and policies that are in place throughout the day to keep your children safe. To show you this we will walk you through your child’s school day from beginning to end. All schools will conduct student orientation on all COVID-19 safety protocols the week of September 8-11, 2020.

### Top 10 Must Knows

1. All policies and procedures follow the guidelines of the CDC and our local health department.
2. Parents will be asked to sign an attestation agreeing to monitor their child for signs of illness and exposure to a known case of COVID-19. If a child is sick or has symptoms, they must stay home. If a child has been tested due to exposure or symptoms, he/she must stay home until results are available then health officials will give further advice on the status of their return to school
3. If your child becomes ill at school and you are called to come and pick your child up, you must come and get your child immediately. Please ensure that the school has your most updated contact information.
4. Students should bring a labeled water bottle for personal use.
5. Masks must be worn at all times unless the child is eating or taking an adult approved “mask break.”
6. All students will be seated 6ft apart and facing the same direction when in class.
7. All students will hand sanitize and/or wash their hands several times throughout the school day.
8. During the moderate phase of opening students may eat lunch in their classrooms or in the cafeteria in very small socially distanced groups, depending on your child’s school. There will be no assemblies or large events/gatherings, and movement throughout the building will be limited as much as possible.
9. All behavioral, mental health, and crisis supports will remain in place and available for any student in need. All English Language Learner (ELL), Exceptional Special Education services (ESE), and academic and behavioral interventions will remain in place for students.
10. For the safety of all students and staff, visitors to the school buildings will be limited. Visitors, including parents, will need an appointment.



### A Walk Through Your Child’s Day

#### Arrival to School

- Bus Travel
  - All students are expected to wear their masks at their bus stops and while on the bus.
  - Students will fill the bus from the back seat to the front seat to maintain social distancing efforts.
  - Students will be socially distanced while sitting on the bus.
  - Depending on the school, there may be staggered arrival times in order to minimize the number of students per bus.
  - Buses will be sanitized between routes.
- Parent Drop-Off
  - Students must have their mask on when they exit the vehicle and keep it on as they enter the building.
  - Parents are asked to remain in their cars.

- Parents with children with special needs pick up their child at the designated area and parents must have a mask on at all times.
- Bike Riders and Walkers
  - Once bike riders and walkers are on school property they must have a mask on at all times.
- Entering the Building
  - Students must have a mask on in order to enter the building.
  - Students should sanitize their hands before they enter the building.

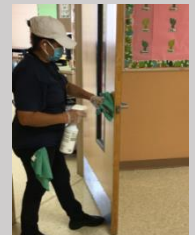


#### Breakfast

- For students who opt to eat breakfast at school, breakfast will be “grab and go.”
- Where students eat their breakfast will be school site specific following the guidelines that there shall be no large gatherings and students must remain socially distanced.
- Students are allowed to take their masks off while eating breakfast.
- Students must sanitize or wash their hands before and after eating.
- Cafeteria and custodial staff will sanitize high touch surfaces throughout breakfast, and areas within the lunch lines and “grab and go” areas will be cleaned after each meal period.

#### Hallways

- Masks must be worn at all times while in the hall.
- Your child’s school may utilize directional arrows so students all walk in the same direction to maximize safety when social distancing cannot be maintained.
- Students will be advised to keep their hands to their sides as they walk through the halls to limit person to person contact.
- Teachers and staff will monitor the halls during class changes to ensure masks are worn and hallway procedures are followed.
- Hallways will be sanitized daily with high touch surfaces, such as door knobs, cleaned throughout the day.



#### Classrooms

- Students will sanitize or wash their hands just prior to entering class and when exiting.
- Students must have their masks on to enter the classroom.
- Upon entering the class students are expected to go directly to their desks and sit down until all students are seated.
- If a student needs to move throughout the room they must have a mask on at all times.
- All extraneous furniture and materials have been removed from classrooms to allow for maximum space.
- Students will be social distanced, sitting 6ft apart.
- Students must have their own labeled supplies as sharing supplies is not consistent with CDC guidelines.
- Students must wear their mask at all times unless during an adult approved “mask break.”
- Classrooms will be cleaned nightly.



#### Specials/Electives

- These classes will remain part of your child’s day as it is important to infuse non-academic cultural and creative opportunities to enhance learning and growth.
- Elementary school specials (art, music, etc) will push into the classroom as much as possible. This will vary by school.
- Shared equipment used for specials will be sanitized before the next use.
- For students who travel to specials or elective classes, they will be required to wear their mask and sanitize their hands before and after class.

- School sites have made special considerations for specials/electives like music and band where students will need to remove their masks to play certain instruments.

#### Recess

- Multiple areas on school property will be utilized for recess to limit the number of students congregating together.
- Students will need to socially distance during recess. We will encourage students to maintain distance while playing by using new phrases like “airplane arms” or teacher them to play “shadow tag” instead of touch tag.
- Students will sanitize or wash their hands prior to entering the recess area and after returning from recess.
- All recess/playground equipment will be sanitized daily.
- Mask breaks may be offered outside per teacher discretion if social distancing is maintained.



#### Lockers

- Lockers will not be utilized while in a moderate level of exposure.

#### Restrooms

- Students must wear a mask to and from the restroom.
- Students must sanitize or wash their hands before entering and after using the restroom.
- For classrooms with an internal restroom, only students in that classroom will use that restroom.
- For classrooms with no internal restrooms, students will be assigned use of the restroom closest to their classroom.
- Restrooms will be sanitized throughout the day.



#### Lunch

- Students will wear their masks and walk to the cafeteria to pick up their lunch.
- Students will carry their lunches back to their classrooms to eat or, at some schools, may eat in the cafeteria six feet apart and facing the same direction.
- Students are allowed to take their masks off while eating lunch.
- While eating lunch in the classroom, all students will remain socially distanced.
- If a student needs to move about the room during lunch they must wear their mask.



Seeing Mental Health Service Providers (social workers, counselors, GCC, MFLC) and specialists (school psychologists, speech-language, physical and occupational therapists, ELL and interventionists)

- Schedules / Appointments will be utilized as much as possible throughout the day.
- Students and staff will sanitize hands prior to and after each session.
- Staff and students must wear their masks at all times during sessions, but if social distancing can be maintained staff may allow for students to take a mask break.
- Calming materials and other supplies used during session will be sanitized prior to next use.
- Group sessions will take place either in-person or virtual to maintain social distancing.
- Crisis support will remain available.
- School-based community mental health providers from the Guidance Care Center, as well as Military Family Life Counselors, will follow all safety policies and procedures put into place by the school district.

#### Clinic and AHEC

- If a child becomes ill at school, he/she will be evaluated in the clinic.
- If the child needs to go home, a parent will be called to come to the school. We will encourage medical evaluation but not require it.

- The health department will only be called if we have a question/concern or as needed for contact tracing for a positive case. In that case, the health department will be calling us to notify and ask for assistance.
- Minor issues may be addressed by a clinic designee to allow the nurse to address students who are ill.
- Students may be referred to AHEC but all visits to AHEC now require an appointment.
- Testing for COVID-19 and other illnesses will be available for all students, regardless of insurance status.
- All policies will follow the direction of the CDC and the local health department.
- The school district and health department will work closely to monitor positive cases and contact tracing.

#### Dismissal

- **Bus Travel**
  - All students are expected to wear their masks while on the bus.
  - Students will fill the bus from the back seat to the front seat to maintain social distancing efforts.
  - Students will be socially distanced while sitting on the bus.
  - Depending on the school, there may be staggered dismissal times in order to minimize the number of students per bus.
  - Buses will be sanitized between routes.
- **Parent Pick-Up**
  - Students must have their mask on until they enter the vehicle.
  - Parents are asked to remain in their cars.
  - Parents with children with special needs pick up their child at the designated area and parents must have a mask on at all times.
- **Bike Riders and Walkers**
  - Bike riders and walkers must have a mask on at all times while on school property. Once they leave school property they must abide by all county and city mask ordinances.

